

**NEOS Technical Services Standards Committee  
Minutes  
December 3, 2014, 0930-1130h  
University of Alberta, Cameron Library**

**Present:**

Anne Carr-Wiggin (NEOS)  
Brian Stearns (U of A)  
Darel Bennedbaek (CUC)  
Gisele Ramgoolam (NorQuest) - recorder  
Jane Starr (AGL)  
Jill Day (MacEwan)  
Myrna Dean (Concordia)  
Michael Baird (Olds College)  
Carol Schmidt (Covenant Health)  
Vanessa Bangay (MacEwan guest)

**Teleconference:**

Joan King (GPRC guest)  
Lisa Wakefield (RDC)  
Nicole O'Connor (GPRC)

Minutes from the previous meeting approved by general consensus. The order of the agenda was changed as Anne needed to cover certain items before she left, turning the chair over to Jane.

**1. Symphony Upgrade to version 3.5 in May**

Testers for the upgrade are required in early 2015. An email will be sent out in this regard. The approximate time for the upgrade in May was noted as "several days".

**2. SirsiDynix eLearning package**

Free SIRSI training will be provided by SirsiDynix in the New Year (some instructor-led and some self-paced). Important to note that this is SIRSI WorkFlows training and not cataloguing training. Further information is forthcoming.

**3. SirsiDynix User's Group Event in Alberta**

Anne noted that there is a potential SirsiDynix User's Group Event in Alberta, likely to be held in Red Deer in late Spring 2015.

**4. NEOS Bear**

As part of the 20<sup>th</sup> anniversary of the consortium, Neo, the travelling NEOS bear will visit member libraries for celebrations and photos.

**5. Authorities project**

The project is on schedule and is expected to be complete on December 18<sup>th</sup> after which time re-indexing will take place for an expected time period of three days. Brian provided in depth information with regards to changes that would occur as a result of the authorities project. Brian will follow with all the details that were discussed. He continued to say that the project deletes

all existing authorities and replaces them with LC authorities. Once the project is complete the authorities will continue to be updated on a regular basis.

The following question was posed: Is there a process to establish authorities with LC? Jane indicated that in the past Marion would establish authority records. Brian indicated that he would be happy to assist. Also discussed was that items can continue to be set to discard during the project.

Discussion of 590 tag:

Brian indicated that Bibliographic Services is working on a project to add the subfield 5 to all 590 tags. Subfield 5 adds the member library's name. He indicated that there are inconsistencies with names and that he can work with individual libraries in this regard. With this in place, every tag that does not have a NEOS library member name in subfield 5 can be pulled.

Brian brought up the possibility of merging the 590 with item notes. For example rather than having a 590 to indicate that the title page of an item is missing that this note could migrate to an item note. Often when a library discards an item, their 590 is still in the bib record and no longer relevant. Brian to write something up on this.

User limit notes for e-resources

Brian indicated that they have been adding user limit notes for the past 2 months and that these can be added globally if the resource is applicable. Also a subfield z can be added to the 856 to indicate the user limit.

Lastly, Brian asked for any further suggestions for enhancements.

#### **6. NFB Cataloguing Project and CBC Curio Project Updates**

The NFB cataloguing project is taking longer than anticipated. There is no certainty as to what progress McGill has made with the cataloguing of French records. The latest thinking is that Bib Services students will look at all descriptive cataloguing of the records as well as possible global changes. Records will then be sent to Back Stage for cataloguing of access points.

A decision has been made not to include Curio records into the catalogue for the following reasons: the records are not up to par, records are not stable as rights change on a daily basis which would require updates too frequently, and that some programs offer only segments of a show. It is possible that only records for shows (e.g. Quirks & Quarks) would be put into the catalogue requiring about 50 records or so. Brian asked for volunteers to help with these catalogue records.

#### **7. Summary of holdings statements for serials (U of A Cataloguing Procedures document no. 46) 2011 update**

Deferred.

#### **8. Separate catalogue records for print & electronic series – are guidelines available?**

Deferred.