

NEOS Technical Services Standards Committee
Minutes
June 18, 2014
University of Alberta, Cameron Library

Present: Laura Somerville (Lakeland) - Chair
Anne Carr-Wiggin (NEOS)
Darel Bennedbaek (CUC)
Donna Gordon (Alberta Health Services)
Gisele Ramgoolam (NorQuest - guest)
Jane Starr (AGL)
Jill Day (MacEwan) - recorder
Karina Dunn (Vanguard)
Kathy Zarft (NorQuest)
Michael Betmanis (U of A)
Sandra Shores (U of A – guest)
Sharon Marshall (U of A)
Tara Sommerfeld-Boizard (Covenant Health)
Vanessa Bangay (MacEwan - guest)

Teleconference: Audrey Lyons (AITF)
Della Nelson (Keyano)
Lisa Wakefield (RDC)
Myrna Dean (Concordia)
Nicole O'Connor (GPRC)

Anne Carr-Wiggin announced that Laura Somerville had agreed to take over from Jane Starr as Chair of this committee and thanked Jane for her dedicated service to the committee.

1. French language materials - change in cataloguing policy

With our new cataloguing contracts we no longer require separate catalogue records for French materials for BSJ but rather English and French subject headings will be added to all French titles. Description may be in French or English.

The serials have been merged for several years. There are about 70,000 BSJ monographs that also have an English bib record. There will a project in the future to eliminate duplicates.

2. Separate catalogue records for print and electronic serials

We want to move away from the "single record approach" for serials (i.e. adding e-journal holdings to print serial records) and plan to undertake a project to create separate bibliographic records for all of our print and e-journal titles. Cataloguers should continue with single records for now. Guidelines will be sent out in due course.

3. Outsourcing authority control

We plan to subscribe to the SirsiDynix MARC Authority Full Processing (with monthly updates). Here is a summary of the service.

SirsiDynix staff will process a single file of MARC bibliographic records. SirsiDynix will identify matching authority records in SirsiDynix's copy of the Library of Congress authority file, for each

bibliographic heading. SirsiDynix will modify the text in the bibliographic record to match the authority record when the heading used is a SEE reference. SirsiDynix will also update other text such as expanding abbreviations and correcting subfielding errors and will upgrade obsolete MARC coding. Processing will include name, series, uniform titles, LCSH subject fields, LC Juvenile subject fields, LC genre/form term fields, GSAFD genre fields, and NLM MeSH subject fields. SirsiDynix will provide the matching authority records and the updated bibliographic records. The full service includes library options for handling subject fields for alternate thesauri, removing undesired local fields, updating GMD values, creating fields 336, 337, and 338 when data in the record permits, and updating genre values in field 650. SirsiDynix staff will extract records from our Symphony system, will load/reload the returned records, and will update or rebuild indexes if the system provides remote connectivity.

The file will be processed in October/November with an expected completion date of late November, early December 2014. The database will reindexed when this is completed. No changes to records can be made during the process. Cataloguers can email Brian Stearns about "unauthorized" records until then. The subscription cost is covered in the NEOS annual Technical Fee.

4. SirsiDynix RDA update services

At the same time SirsiDynix does the authority control processing they will also upgrade our MARC bibliographic records to RDA hybrid records. GMDs will not be removed at this time – probably after 2016 when OCLC stops using GMDs.

5. NFB cataloguing project

Work continues on the upgrading of the NFB records. Thanks to cataloguers at Concordia, MacEwan, Red Deer College and Grande Prairie College for their work.

A colleague at McGill is cataloguing the French records and NEOS will share English records in return.

As records are upgraded they are reported to WorldCat.

6. ExLibris MARCIt records for e-journals

UA/NEOS have subscribed to the Ex Libris MARCIt! service which will provide MARC records for our e-journal collection. (This service enables libraries to capitalize on the holdings information already present in the SFX KnowledgeBase, thus ensuring that e-journal data found in the library catalogue is consistent with the information available via the library's SFX link resolver.) We will work with MacEwan staff to coordinate the load of these records as they already subscribe to this service.

7. CBC Curio cataloguing project

UA/NEOS are participating with other CARL libraries in a project to create full bibliographic records for all titles in this collection. We will be loading these records into our Symphony database and adding holdings for all NEOS libraries that subscribe to this product which is available through TAL. Inform Michael Betmanis if you intend to subscribe.

8. Symphony ItemCat 3,4,5

Is there any interest in using these additional item categories that are now available? We plan to use them to identify our dark storage and COPPUL last print copy items.

Ask Michael Betmanis to create if you decide to use these.

9. NEOS Free E-resource Library

We have added the following record sets to the NEOS Free E-resource Library:

Athabasca University Press - 88 records

Circumpolar - 486 records

Cornell Historical Math - 512 records

DSP - 20387 records

Manitoba Historical Society - 18 records

OSRIN - 309 records

Pembina Institute - 120 records

University of Ottawa Open Press - 60 records

DSP is the only one that is regularly being updated.

There are a few small collections & free mono series that we haven't done yet. The UofT Internet Archive collection is the largest collection which has not been done. All libraries can now add items to the Free e-resource library; email the helpdesk libhelp@ualberta.ca if you have problems. Working on figuring out solution for display for WorldCat Local users. Display works in EDS.

10. Summary of Holdings Statements for Serials

A newer version of instructions will be put on the NEOS website documentation. Laura has noticed minor punctuation differences in NEOS libraries and it was decided that we should try to be consistent. Sharon will email updated edition to Anne to be added to NEOS website. Libraries might want to review the document as current practices are not consistent.

11. RDA Toolkit Invoice

Anne Carr-Wiggin asked who has been invoiced by ALA. It seems that some libraries may not have been invoiced, and it would be helpful to have the information to pass on to ALA.

12. Sharon Marshall retiring

It will be several months until Sharon's position is filled. Sandra will take overall responsibility for Bib Services. Any questions you would usually send to Sharon can be sent to Michael Betmanis. Michael will forward appropriately.